

EVENT BRIEF: SENATE FRIENDS OF AUSTRALIA FAREWELL RECEPTION

DETAILS

Nature of event	Reception
Date	Tuesday 17 March 2026
Time	4:30pm-6pm
Venue	S-211 (LBJ Room), The Capitol Building TBA will meet HOM curbside at Constitution and New Jersey Aves, NE and escort into the Capitol Building through the North Door (Senate side)
Hosts	Senators Mark Warner (D-VA), Jim Risch (R-ID), Dick Durbin (IL) and Dan Sullivan (R-AK)
Dress code	Business
Purpose of engagement	For Senators to farewell HOM before he finishes at Post. HOM and the hosts will each give brief remarks.
Media / social media	s 22(1)(a)(ii) will attend to capture the event for social media.
Event lead	s 22(1)(a)(ii)
Handling note	s 33(a)(iii)

ATTENDEES

Total number of attendees	Approximately 25
VIPS (bios attached)	<ul style="list-style-type: none"> • Sen Mark Warner (D-VA) • Sen Jim Risch (R-ID) • *Sen Dick Durbin (D-IL), co-chair, Friends of Australia Caucus • *Sen Dan Sullivan (R-AK), co-chair, Friends of Australia Caucus • Sen Marsha Blackburn (R-TN) • Sen Lisa Blunt Rochester (D-DE)

	<ul style="list-style-type: none"> • *Sen Shelley Moore Capito (R-WV) - <i>drop in</i> • Sen Susan Collins (R-ME) • *Sen Chris Coons (D-DE) - <i>drop in</i> • *Sen Reuben Gallego (D-AZ) - <i>attend 4:30-5pm</i> • Sen Lindsey Graham (R-SC) • Sen Bill Hagerty (R-TN) • Sen Tim Kaine (D-VA) - <i>attend 4:30-5pm</i> • Sen Mark Kelly (D-AZ) - <i>drop in</i> • Sen Amy Klobuchar (D-MN) • Sen David McCormick (R-PA) • *Sen Jon Ossoff (D-GA) • *Sen Gary Peters (D-MI) • Sen Jack Reed (D-RI) - <i>drop in</i> • Sen Jackie Rosen (D-NV) • Sen Rick Scott (R-FL) • Sen Sheldon Whitehouse (D-RI) • Sen Roger Wicker (R-MS) • Others TBC <p>*FOAC Member</p>
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RUNNING ORDER

4:30pm	Reception begins - S-211, The Capitol Building
4:55pm	<p>Brief Remarks – 2 minutes each</p> <ul style="list-style-type: none"> - Sen Mark Warner (D-VA) - Sen Jim Risch (R-ID) - Sen Dick Durbin (D-IL) - Sen Dan Sullivan (R-AK) - <i>attend 4:30-5pm</i> - HOM
5:05pm	<p>Remarks conclude</p> <p>Food and beverage service resumes</p>
6:00pm	Reception concludes

s 33(a)(iii) - pages 3-10 are exempt and have been removed

From: s 22(1)(a)(ii)
To:
Cc: [Jennifer Mason](#)
Subject: RE: [EXTERNAL] Senate FOAC farewell event for Amb Rudd [SEC=OFFICIAL]
Date: Thursday, 12 February 2026 1:35:00 PM
Attachments: [image001.gif](#)

OFFICIAL

Thanks ^{s 22(1)(a)(ii)} I have passed it on.

The Senate reception is now confirmed for 4:30-6pm in LBJ Room (S-211) in the Capitol Building. HOM won't be able to do a drink with Rep McCaul that day unless it can start earlier than 4pm. Please let me know if it is possible, otherwise the placeholder can be removed.

s 22(1)(a)(ii) email below has the invitation list. It is a combo of Senate FOAC and other Senators we know HOM has met with. If we are missing anyone, please let me know and I'll have them added.

Thanks
s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 12 February 2026 1:13 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Senate FOAC farewell event for Amb Rudd [SEC=OFFICIAL]

OFFICIAL

We normally say

The Hon. Dr. Kevin Rudd AC, Australia's Ambassador to the United States

Best regards
s 22(1)(a)(ii)

Senior Executive Assistant to Ambassador the Hon. Dr. Kevin Rudd AC
Embassy of Australia
s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC
[usa.embassy.gov.au](#) | [Twitter](#) | [Facebook](#) | [Instagram](#)

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We acknowledge the Traditional Custodians of Country throughout Australia, and their continuing connection to land, waters and community. We pay our respects to all First Nations peoples, their cultures and to their Elders, past, present and emerging.

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, February 12, 2026 1:03 PM

To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>

Subject: FW: [EXTERNAL] Senate FOAC farewell event for Amb Rudd [SEC=OFFICIAL]

OFFICIAL

Seeking your expertise on this. Is Kevin's title correct on this?

Grateful for a quick response.

s 22(1)(a)(ii)

s 33(b)

s 33(b) - pages 13-18, 20-39, 63-83, 87-137, 149-203, 230-248, 252-261 are exempt and have been removed

From: s 22(1)(a)
To: Jennifer Mason; s 22(1)(a)(ii)
Subject: FW: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]
Date: Thursday, 29 January 2026 12:34:03 PM
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.png](#)
[image005.jpg](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.jpg](#)
[image010.png](#)
[image011.png](#)
[image012.jpg](#)
Importance: High

OFFICIAL

Hi all,

s 22(1)(a)(ii)

I just spoke with [redacted] about times for this. He said 11 Feb time is rock solid if we want to go for that. He's extended the time in HOM's calendar from 5pm-9pm (so, we also have a dinner slot if we need it!). [redacted] preference is that we go for 11 Feb rather than 25 March (as it will be crazy that close to HOM wrapping up), but we also still have that placeholder for now.

Also – on the question about whether HOM and Therese are available for a couples dinner, am I missing something or do they already have 30 January (tomorrow) for this? That's in the branch priorities doc, is that in HOM's calendar or has something gone awry with that?

Thanks

s 22(1)(a)(ii)

s 33(b)

s 22(1)(a)(ii)

From:
To: [Jennifer Mason](#); s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii)
Subject: Re: Missing RSVPS for Senate FOAC Event [SEC=OFFICIAL]
Date: Friday, 13 March 2026 12:05:59 PM
Attachments: [image001.gif](#)
[3.17.26 Amb. Rudd Farewell Reception Invitation.pdf](#)

OFFICIAL

From: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Sent: Friday, March 13, 2026 12:03 PM
To: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au;
@dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au
Cc: s 22(1)(a)(ii) @dfat.gov.au
Subject: RE: Missing RSVPS for Senate FOAC Event [SEC=OFFICIAL]

OFFICIAL

s 22(1)(a)(ii)

Hi

Can you please also paste the invite here so we can easily get it out to people. I can hit up the s 47F(1) teams. Please ask s 22(1)(a)(ii) help too – she knows some of these offices.

Kind regards

Jen

From: s 22(1)(a)(ii) @dfat.gov.au
Sent: Friday, 13 March 2026 11:53 AM
To: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au; Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au
Subject: Missing RSVPS for Senate FOAC Event [SEC=OFFICIAL]

OFFICIAL

Consolidated all the Senate info here instead of forwarding a bunch of emails.
Senators who still have not rsvped:

s 47F(1)

s 47F(1)

s 22(1)(a)(ii)

Senior Congressional Liaison Officer | Department of Foreign Affairs and Trade
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

usa.embassy.gov.au | [Twitter](#) | [Facebook](#) | [Instagram](#)



[We acknowledge](#) the Traditional Custodians of Country throughout Australia, and their continuing connection to land, waters and community. We pay our respects to all First Nations peoples, their cultures and to their Elders, past, present and emerging.



*Please join
Senator Mark R. Warner, Senator James E. Risch
and Co-Chairs of the
Senate Friends of Australia Caucus
Senator Dick Durbin & Senator Dan Sullivan
for a farewell reception for
The Hon. Dr. Kevin Rudd AC,
Australia's Ambassador to the United States*



*Tuesday, March 17
4:30pm - 6:00pm
The LBJ Room, S-211*

RSVP to

s 47F(1)

From: s 22(1)(a)(ii)
To: s 22(1)(a)(ii) ; Jennifer Mason; s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii)
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel [SEC=OFFICIAL:Sensitive]
Date: Thursday, 5 February 2026 12:01:57 PM
Attachments: [image001.png](#)
[image002.jpg](#)

OFFICIAL: Sensitive

Gotcha, no problem, thank you! I'll add these notes to the placeholders above it.

There are currently no other holds/conflicts outside of 4 PM both days for a drink with s 47F(1) I have you listed as the POC)

s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 February 2026 11:54 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

I saw confirmations just come through for the dinners. I apologize, with everything going on I should have been more specific. I was talking about the 4:30pm-7pm placeholders on both days for s 47F(1) reception. One will be Senate farewell reception (17 March) and the other a Huse FOAC farewell reception (18 March). Could you also share those calendar entries with me so it populates my diary too.

Thanks
s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 February 2026 11:50 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Thank you for the follow up! I've confirmed we have these details in the HOM calendar.

s 22(1)(a)(ii)

Jen is the POC for the 17th and I have as the POC for the 18th.

s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 February 2026 11:42 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Adding in s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 February 2026 11:36 AM
To: Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Just wanted to make the Exec Office aware that things are firming up (almost fulling confirmed) for House and Senate FOAC farewell events on the evenings of 17 and 18 March. Please do not schedule HOM for anything else during this time.

Thanks

s 22(1)(a)(ii)

From: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Sent: Friday, 30 January 2026 11:50 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel

[SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Brilliant, thank you!

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Friday, 30 January 2026 11:13 AM
To: Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>
Subject: FW: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel
[SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Hi s 22(1)(a)(ii)

I've made placeholders for the 17, 18, 24 and 25 March events proposals and included you in the calendar invites. (Noting there are a few conflicts on 17 and 18 for placeholders relating to HOM drinks with Rep McCaul from s 22(1)(a)(ii) I also confirm the 11 February placeholder is still in the calendar.

Thanks,
s 22(1)(a)(ii)

From: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Sent: Thursday, 29 January 2026 2:48 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; Jason Robertson <Jason.Robertson@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; Ian Gerard <Ian.Gerard@dfat.gov.au>; s 22(1)(a) dfat.gov.au>; Caroline Fogarty <Caroline.Fogarty@dfat.gov.au>; s 22(1)(a)(ii) dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel
[SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Hi s 22(1)(a)(ii)

s 33(b)

We'd suggest **17, 18, 24, 25 March**.

Please keep the placeholder for 11 February, as we'll now offer that date to our House FOAC co-chairs for a House Friends of Australia event.

Copying ^{s 22(1)(a)(ii)} as perhaps 11 Feb could also work for the Rep Jason Smith dinner, if it started say at 7:30 or 8pm, to give HOM time to get back from the Hill.

Kind regards
Jen

From: Jennifer Mason
Sent: Thursday, 29 January 2026 2:31 PM
To: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au; Jason Robertson <Jason.Robertson@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au; Ian Gerard <Ian.Gerard@dfat.gov.au>; ^{s 22(1)(a)} @dfat.gov.au; Caroline Fogarty <Caroline.Fogarty@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel [SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Hi ^{s 22(1)(a)(ii)}

Thanks very much.

^{s 33(a)(iii)}

Kind regards
Jen

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 29 January 2026 2:22 PM
To: Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au; Jason Robertson <Jason.Robertson@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au; Ian Gerard <Ian.Gerard@dfat.gov.au>; ^{s 22(1)(a)} @dfat.gov.au; Caroline Fogarty <Caroline.Fogarty@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au

Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel
[SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Hi Jen,

Thanks for this.

s 33(a)(iii)

On 2 – we'll check with HOM. And defer to Jason on his attendance. No concerns with you emailing Therese on this.

On 3 and 4 – we'll check with HOM and come back to you ASAP.

Thanks,
s 22(1)(a)(ii)

From: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Sent: Thursday, 29 January 2026 1:03 PM
To: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au;
s 22(1)(a)(ii) dfat.gov.au
Cc: s 22(1)(a)(ii) @dfat.gov.au; Jason Robertson
<Jason.Robertson@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au; Ian Gerard <Ian.Gerard@dfat.gov.au>;
s 22(1)(a) @dfat.gov.au; Caroline Fogarty <Caroline.Fogarty@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au;
s 22(1)(a)(ii) @dfat.gov.au
Subject: RE: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel
[SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Hi all s 22(1)(a)(ii)
Just spoke to and have updated the below in red.
Kind regards
Jen

From: Jennifer Mason
Sent: Thursday, 29 January 2026 12:40 PM
To: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au;
s 22(1)(a)(ii) @dfat.gov.au

Cc: s 22(1)(a)(ii) @dfat.gov.au; Jason Robertson
<Jason.Robertson@dfat.gov.au>; s 22(1)(a)(ii)
@dfat.gov.au; Ian Gerard <Ian.Gerard@dfat.gov.au>; s 22(1)(a)
@dfat.gov.au; Caroline Fogarty <Caroline.Fogarty@dfat.gov.au>; s 22(1)(a)(ii)
@dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au
Subject: Congress - farewell proposals - Senator Warner + FOAC + NGA + House Intel
[SEC=OFFICIAL:Sensitive]

OFFICIAL: Sensitive

Hi all

Following up on three email threads, which I've pulled together here into three questions for HOM office:

s 33(a)(iii)

- We would then hold a **separate House Friends of Australia event** – grateful for dates for this event as well (suggest 5-6:30pm event). **Looking at the House calendar, could any of these dates work - 17, 18, 24, 25 March?**
- s 33(b)

2. s 47F(1)

3. s 33(a)(iii)

s 33(a)(iii)

Many thanks
Jen

s 33(b)

From: Jennifer Mason
Sent: Friday, 23 January 2026 3:58 PM
To: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au;
s 22(1)(a)(ii) @dfat.gov.au
Cc: s 22(1)(a)(ii) @dfat.gov.au; Jason Robertson
<Jason.Robertson@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au; Ian Gerard <Ian.Gerard@dfat.gov.au>;
s 22(1)(a) @dfat.gov.au
Subject: Congress - farewell proposals - Senator Warner + FOAC [SEC=OFFICIAL]

OFFICIAL

Hi all

s 33(b)

Call anytime if you'd like to discuss.

s 33(a)(iii)

s 33(a)(iii)

s 33(a)(iii)

Kind regards
Jen

From: Jennifer Mason
Sent: Wednesday, 14 January 2026 5:04 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>;
s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; Jason Robertson
<Jason.Robertson@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; Ian Gerard <Ian.Gerard@dfat.gov.au>
Subject: Congress - farewell proposal [SEC=OFFICIAL]

OFFICIAL

Hi team

We're keen to propose a **Friends of Australia** event on the Hill to farewell HOM in March.

Best timing would be **4-6pm on 17, 18 or 25 March** (sitting days for both chambers). Once HOM office has confirmed a preferred date/s, we would put these to Senator Warner and the four FOAC co-chairs.

Like the PM breakfast at Blair House, this would be for the Friends of Australia Caucus plus other Friends (thus the broader title of Friends of Australia).

s 33(a)(iii)

Any questions please yell out!

Kind regards

Jen

Jennifer Mason

Minister Counsellor | Congressional Branch

Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

usa.embassy.gov.au | [Twitter](#) | [Facebook](#) | [Instagram](#)



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[We acknowledge](#) the Traditional Custodians of Country throughout Australia, and their continuing connection to land, waters and community. We pay our respects to all First Nations peoples, their cultures and to their Elders, past, present and emerging.

From: s 22(1)(a)(ii)
To:
Cc:
Subject: Re: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]
Date: Friday, 13 March 2026 11:23:55 AM
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.png](#)
[image004.jpg](#)
[image005.jpg](#)
[image006.png](#)
[image007.jpg](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.jpg](#)
[image012.png](#)
[image013.png](#)
[image014.jpg](#)
[image015.png](#)
[image016.jpg](#)

OFFICIAL

Thanks. I was already planning on bringing Australian wine and beer for the Senate event too. Spoke to Warner's office awhile ago, just waiting for directions from them about when and where to deliver it. Have poked them again about it this morning.

s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Friday, March 13, 2026 11:19 AM
To: s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: FW: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Hi s 22(1)(a)(ii)

Similarly, s 22(1)(a)(ii) suggested offering to bring some wine to the Warner Farewell. If you think appropriate, and an option logistically, here is my suggestion to bring from our stock. We wouldn't need to buy more wine:

- Red
 - 5 bottles: Y Series Shiraz
- Rose
 - 5 bottles: Y Series Rose
- White
 - 4 bottles: Zonte's Footstep Sauv Blanc
- Sparkling Wine
 - 4 bottles: Bidja Prosecco

Happy to reach out to Warner's staff if you would like. Thanks!

Kind regards

s 22(1)(a)(ii)

Administrative Assistant | Executive Office of H.E. the Hon. Dr. Kevin Rudd AC
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

usa.embassy.gov.au | [X](#) | [Facebook](#) | [Instagram](#)



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We acknowledge the Traditional Custodians of Country throughout Australia, and their continuing connection to land, waters and community. We pay our respects to all First Nations peoples, their cultures and to their Elders, past, present and emerging

From: s 22(1)(a)(ii) @dfat.gov.au>

Sent: Thursday, 5 March 2026 4:52 PM

To: s 22(1)(a)(ii) dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>

Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Thanks. I just forwarded the invitation to you from the

s 22(1)(a)(ii)

[@dfat.gov.au](#) mailbox.

I will pull together tomorrow a similar sort of follow up list for the House for everyone.

s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 4:47 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Do we have an invitation with the House side as well? I was going to flag with s 33(a)(iii) team in my follow-up with them

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 3:41 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

I emailed s 33(a)(iii)

s 33(a)(iii) team has confirmed that it is on his calendar.

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 12:51 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Sorry was catching up on emails out of order – I've highlighted who I'll follow up with staff for!

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 11:52 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Of course!

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 11:50 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

s 22(1)(a)(ii) and I followed up with s 33(a)(iii) office today. Do you have the invite that you can forward so we can send along a nudge to offices?

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 11:26 AM
To: s 22(1)(a)(ii) @dfat.gov.au>
Subject: FW: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

s 33(a)(iii) still has not heard from the following Senators about attending HOM's farewell. They have suggested any follow up from us would be helpful. If you are talking to staff, please ask them to encourage their boss to attend. To remind – 17 March, 4:30-6pm. S-122 (LBJ Room), invitation issued by Sen Warner.

s 33(a)(iii)

s 33(a)(iii)

s 33(b)

s 33(b)

s 33(a)(iii)

s 33(b)

s 33(a)(iii)

s 33(a)(iii)

s 33(b)

From: s 22(1)(a)(ii)
To:
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]
Date: Thursday, 5 March 2026 3:56:00 PM
Attachments: [image001.png](#)
[image002.jpg](#)
[image003.png](#)
[image004.jpg](#)
[image005.jpg](#)
[image006.png](#)
[image007.jpg](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.jpg](#)
[image012.png](#)
[image013.png](#)
[image014.jpg](#)

OFFICIAL

I will reach out to s 33(a)(iii) in the first instance. If there are left-over FOAC members after we divey it up, I can contact them too.

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 3:41 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

I emailed s 33(a)(iii)

s 33(b) team has confirmed that it is on his calendar.

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 12:51 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Sorry was catching up on emails out of order – I've highlighted who I'll follow up with staff for!

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 11:52 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>

Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Of course!

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 5 March 2026 11:50 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

s 22(1)(a)(ii) and I followed up with s 33(a)(iii) office today. Do you have the invite that you can forward so we can send along a nudge to offices?

s 33(a)(iii)

s 33(a)(iii)

s 33(b)

From: s 22(1)(a)(ii)
To: [Jennifer Mason](#)
Subject: Re: TR not attending Senate FOAC farewell today [SEC=OFFICIAL]
Date: Tuesday, 17 March 2026 5:47:33 PM

OFFICIAL

Ok. Thanks for letting us know.

From: s 22(1)(a)(ii) [@dfat.gov.au](#)>
Date: Tuesday, March 17, 2026 at 4:19:24 PM
To: s 22(1)(a)(ii) [@dfat.gov.au](#)>, "Jennifer Mason"
<Jennifer.Mason@dfat.gov.au>
Subject: RE: TR not attending Senate FOAC farewell today [SEC=OFFICIAL]

OFFICIAL

She won't be attending tomorrow.

Best,
s 22(1)(a)(ii)
Social Secretary
s 22(1)(a)(ii)

From: s 22(1)(a)(ii) [@dfat.gov.au](#)>
Sent: Tuesday, 17 March 2026 2:41 PM
To: s 22(1)(a)(ii) [@dfat.gov.au](#)>; Jennifer Mason
<Jennifer.Mason@dfat.gov.au>
Subject: RE: TR not attending Senate FOAC farewell today [SEC=OFFICIAL]

OFFICIAL

My sense is unlikely but I'll prompt.

s 22(1)(a)(ii)
Social Secretary
s 22(1)(a)(ii)

From: s 22(1)(a)(ii) [@dfat.gov.au](#)>
Sent: Tuesday, 17 March 2026 2:38 PM
To: s 22(1)(a)(ii) [@dfat.gov.au](#)>; Jennifer Mason
<Jennifer.Mason@dfat.gov.au>
Subject: RE: TR not attending Senate FOAC farewell today [SEC=OFFICIAL]

OFFICIAL

No worries. Do you know if she will attend tomorrow's House FOAC farewell?

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Tuesday, 17 March 2026 2:35 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; Jennifer Mason
<Jennifer.Mason@dfat.gov.au>
Subject: TR not attending Senate FOAC farewell today [SEC=OFFICIAL]

OFFICIAL

Hi s 22(1)(a)(ii) Jen,

Quick message to let you know that Therese is no longer able to join the Senate FOAC farewell today.

Apologies for the late notice, they had a long trip back from New York this morning.

Best,
s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
To:
Subject: Re: Instructions for Accessing the Senate this afternoon [SEC=OFFICIAL]
Date: Tuesday, 17 March 2026 3:19:41 PM
Attachments: [image001.png](#)

OFFICIAL

Thanks Elizabeth!

I'm working from home so will arrive by myself this afternoon.

See you soon!

Cheers,

s 22(1)(a)(ii)

From: "s 22(1)(a)(ii)" <@dfat.gov.au>
Date: Tuesday, March 17, 2026 at 2:19:55 PM
To: s 22(1)(a)(ii) <@dfat.gov.au>, s 22(1)(a)(ii) <@dfat.gov.au>
Subject: RE: Instructions for Accessing the Senate this afternoon [SEC=OFFICIAL]

OFFICIAL

Jen has been advised that HOM is scheduled to depart the Embassy 3:30pm so we will need to get to the Hill before him. Please time your **arrival to be there by 3:45pm.**

s 22(1)(a)(ii)

you are welcome to come up early with us or plan on going on your own arriving closer to 4:30pm.

From: s 22(1)(a)(ii)
Sent: Tuesday, 17 March 2026 11:39 AM
To: s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>
Subject: RE: Instructions for Accessing the Senate this afternoon [SEC=OFFICIAL]

OFFICIAL

Forgot to include for all others to please time your arrival on the Hill for **4-4:10pm**

From: s 22(1)(a)(ii)
Sent: Tuesday, 17 March 2026 11:25 AM
To: s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>; Jason Robertson <Jason.Robertson@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>

Cc: s 22(1)(a)(ii) @dfat.gov.au>

Subject: Instructions for Accessing the Senate this afternoon [SEC=OFFICIAL]

OFFICIAL

All,

Tonight's Senate farewell for HOM is from **4:30pm-6pm in Room S-211 (LBJ Room) in the Capitol Building.**

s 47E(d)

s 47E(d)

Let me know if you have any questions.

s 22(1)(a)(ii)

Senior Congressional Liaison Officer | Department of Foreign Affairs and Trade
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

usa.embassy.gov.au | [Twitter](#) | [Facebook](#) | [Instagram](#)



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From: s 22(1)(a)(ii)
To:
Cc:
Subject: RE: HOM Farewell Events on the Hill [SEC=OFFICIAL]
Date: Tuesday, 3 March 2026 3:41:49 PM
Attachments: [image001.png](#)

OFFICIAL

All sorted, thank you so much
s 22(1)(a)(ii)

Best regards
s 22(1)(a)(ii)

Senior Executive Assistant to Ambassador the Hon. Dr. Kevin Rudd AC
Embassy of Australia

Ts 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC

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From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Tuesday, March 3, 2026 2:09 PM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: HOM Farewell Events on the Hill [SEC=OFFICIAL]

OFFICIAL

Some further arrangements have firmed up regarding HOM's farewell events on the Hill.

Senate FOAC Farewell
17 March, 4:30pm-6pm
Room S-211, The Capitol Building

House FOAC Farewell
18 March, 5pm-6:30pm
Room H-144, The Capitol Building

s 33(a)(iii)

s 33(a)(iii)

Thanks

s 22(1)(a)(ii)

Senior Congressional Liaison Officer | Department of Foreign Affairs and Trade
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

usa.embassy.gov.au | [Twitter](#) | [Facebook](#) | [Instagram](#)



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From: [Jennifer Mason](#)
To: s 22(1)(a)(ii)
Cc:
Subject: RE: FOAC events this week - Defence attendance [SEC=OFFICIAL]
Date: Tuesday, 17 March 2026 2:04:47 PM
Attachments: [image001.png](#)
[image002.jpg](#)

OFFICIAL

s 22(1)(a)(ii)
Hi

Thanks so much for the last-minute hustle. We just got the call that HADS is joining us this afternoon after all. s 22(1)(a)(ii) has shared the brief with him, and we're checking if there's a seat in HOM car.

s 22(1)(a)(ii) can you please register HADS and s 22(1)(a)(ii) for today, and s 22(1)(a)(ii) for tomorrow. And please share tomorrow's brief with them.

Thanks all!
Jen

From: s 22(1)(a)(ii) <@defence.gov.au>
Sent: Tuesday, 17 March 2026 1:39 PM
To: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Cc: s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@defence.gov.au>; s 22(1)(a)(ii) <@defence.gov.au>; s 22(1)(a)(ii) <@defence.gov.au>
Subject: RE: FOAC events this week - Defence attendance [SEC=OFFICIAL]

Hi Jen, s 22(1)(a)(ii) will both be available tomorrow afternoon. I understand that s 22(1)(a)(ii) will also be there. I am running a bit light on other reps who are available at short notice.

Apologies that HADS is not available today. If you really need him for tomorrow, we can probably make that happen, but I think s 22(1)(a)(ii) will be able to rep him for the House event.
s 22(1)(a)(ii)

From: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Sent: Monday, 16 March 2026 3:03 PM
To: s 22(1)(a)(ii) <@defence.gov.au>
Cc: s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>; s 22(1)(a)(ii) <@dfat.gov.au>

s 22(1)(a)(ii) @dfat.gov.au>

Subject: FOAC events this week - Defence attendance [SEC=OFFICIAL]

OFFICIAL

Hi s 22(1)(a)(ii)

As flagged this morning, we would love to have Defence reps at the two Friends of Australia farewells for HOM on the Hill this week.

Sincere apologies for the last minute request – Embassy attendance slipped through the cracks! I spoke to HOM this morning and he would love to have 2-3 Defence reps at both events. HADS if he can make it, and if not, then one of the attaches please.

Below are dates and times. s 22(1)(a)(ii) will share the HOM brief, including RSVP list and bios, with those that can make it:

Senate FOAC Farewell: Tuesday, 4:30-6 PM, Capitol Building

House FOAC Farewell: Wednesday, 5-6:30 PM, Capitol Building

We will submit names in advance and arrange for attendees to be met and escorted to the room.

Thanks again and our apologies, we feel terrible for doing this to y'all!

Kind regards

Jen

Jennifer Mason

Minister Counsellor | Congressional Branch

Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

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From: s 22(1)(a)(ii)
To:
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]
Date: Thursday, 26 February 2026 10:53:12 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.jpg](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.jpg](#)
[image013.png](#)
[image014.png](#)
[image015.jpg](#)

OFFICIAL

Perf!

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 26 February 2026 10:44 AM
To: s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Yes. I initially separated the list into several parts since I wasn't sure how big Sen Warner wanted to make it, but s 22(1)(a)(ii) confirmed that they sent invitations to the entire list.

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 26 February 2026 10:42 AM
To: s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

Great, thanks! Those in the last section got invites too, yes? If so, all covered!

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Thursday, 26 February 2026 10:36 AM
To: s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Amb. Rudd's Goodbye Party [SEC=OFFICIAL]

OFFICIAL

[Rudd-Senate Farewell Invitation List.docx](#)

From: [Jennifer Mason](#)
To: s 22(1)(a)(ii)
Cc:
Subject: RE: Missing RSVPs for Senate FOAC Event [SEC=OFFICIAL]
Date: Friday, 13 March 2026 7:44:00 PM
Attachments: [image001.gif](#)

OFFICIAL

Also emailed s 33(a)(iii) chief. We'll never get him but we keep trying!

From: Jennifer Mason
Sent: Friday, 13 March 2026 1:01 PM
To: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au;
s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au
Cc: s 22(1)(a)(ii) @dfat.gov.au
Subject: RE: Missing RSVPs for Senate FOAC Event [SEC=OFFICIAL]

OFFICIAL

Great I've emailed s 33(a)(iii)

I'm running into the final lunch and then I'll pivot to the House event but please yell out if there's more Senate offices I can usefully harass.

From: s 22(1)(a)(ii) @dfat.gov.au
Sent: Friday, 13 March 2026 12:22 PM
To: Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au
Cc: s 22(1)(a)(ii) @dfat.gov.au
Subject: RE: Missing RSVPs for Senate FOAC Event [SEC=OFFICIAL]

OFFICIAL

I've pinged s 33(a)(iii)

From: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Sent: Friday, March 13, 2026 12:04 PM
To: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au
Cc: s 22(1)(a)(ii) @dfat.gov.au
Subject: RE: Missing RSVPs for Senate FOAC Event [SEC=OFFICIAL]

OFFICIAL

Hi s 22(1)(a)(ii)

Can you please also paste the invite here so we can easily get it out to people. I can hit up the s 22(1)(a)(ii) teams. Please ask s 22(1)(a)(ii) help too – she knows some of these offices.

Kind regards

Jen

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Friday, 13 March 2026 11:53 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>
Subject: Missing RSVPS for Senate FOAC Event [SEC=OFFICIAL]

OFFICIAL

Consolidated all the Senate info here instead of forwarding a bunch of emails.
Senators who still have not rsvped:

s 33(a)(iii)

s 33(a)(iii)

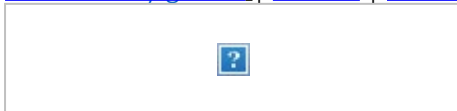
s 22(1)(a)(ii)

Senior Congressional Liaison Officer | Department of Foreign Affairs and Trade
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

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Wednesday, March 18, 2026

Building: United States Capitol

5:00 PM - 6:30 PM

Room:H-144

Friends of Australia Caucus Ambassador Rudd
Farewell

EVENT NUMBER: 57992717

INVOICE

Account: Embassy of Australia	Sales Manager: s 47F(1)
Contact: s 22(1)(a)(ii)	
Email: s 22(1)(a)(ii) @dfat.gov.au	
Address: 1601 Massachusetts Ave NW Washington, DC 20036	

Qty		Price	Total
	A/V Services - Arranged Through Congressional Office - Podium Microphone		

Qty		Price	Total
40	China Serviceware		
9	Linen Rental - Six Dark Green Rounds - Three Gold Rectangles	\$25.00	\$225.00
2	Votives - dozen	\$10.00	\$20.00

Qty		Price	Total
1	<u>Event Captain</u> Arefaine Berhane <u>Bartender</u> Sofia Romani <u>Waiter</u> T	\$250.00	\$250.00

Use card on file for subsequent payments and final balance

		Total
Subtotal		\$2,321.00
Gratuity	15.0%	\$310.65
Service Charge	8.0%	\$165.68

Grand Total		\$2,797.33
Balance (s 22(1)(a)(ii)))	Paid 3/23/2026 -\$2,777.33
Amount Due		\$20.00

Qty		Price	Total
40	<u>Cold Beverage Service (5:00pm - 6:30pm)</u> <i>- priced per person -</i> Bottled Water Sparkling Water Assorted Sodas	\$7.50	\$300.00

	<u>Corkage Fee (5:00pm - 6:30pm)</u>		
12	Wine <i>priced per bottle</i>	\$18.00	\$216.00
1	Beer <i>priced per case</i>	\$35.00	\$35.00

Qty		Price	Total
	<u>Passed Canapes (5:00pm - 6:30pm)</u> <i>- priced per piece -</i>		
60	Spanakopita (V, NF) <i>Phyllo Envelope filled Spinach & Feta</i>	\$4.75	\$285.00
60	Vegetarian Spring Roll (V, NF) <i>Soy Ginger Dipping Sauce</i>	\$4.50	\$270.00
60	Roasted Lamb Lollipop (DF, GF, NF) <i>Mint Chutney</i>	\$6.00	\$360.00
60	Traditional Cocktail Shrimp (GF, DF, NF) <i>Cocktail Sauce</i>	\$6.00	\$360.00

Qty		Price	Total
	<u>Passed Canapes (5:00pm - 6:30pm)</u> <i>- priced per piece -</i>		
60	Spanakopita (V, NF) <i>Phyllo Envelope filled Spinach & Feta</i>	\$4.75	\$285.00
60	Vegetarian Spring Roll (V, NF) <i>Soy Ginger Dipping Sauce</i>	\$4.50	\$270.00
60	Roasted Lamb Lollipop (DF, GF, NF) <i>Mint Chutney</i>	\$6.00	\$360.00
60	Traditional Cocktail Shrimp (GF, DF, NF) <i>Cocktail Sauce</i>	\$6.00	\$360.00

Qty		Price	Total
40	<u>Cold Beverage Service (5:00pm - 6:30pm)</u>	\$7.50	\$300.00

- priced per person - DFAT - RELEASED UNDER THE FOI ACT - LEX 13580

Bottled Water
Sparkling Water
Assorted Sodas

Corkage Fee (5:00pm - 6:30pm)

12	Wine <i>priced per bottle</i>	\$18.00	\$216.00
1	Beer <i>priced per case</i>	\$35.00	\$35.00

From: s 22(1)(a)(ii)
To:
Cc: [Jennifer Mason](#)
Subject: RE: For Action: Section23 Approval for Catering at the House FOAC Ambassador Rudd Farewell [SEC=OFFICIAL]
Date: Friday, 13 March 2026 4:38:58 PM
Attachments: [image001.png](#)
[image002.jpg](#)

OFFICIAL

Thanks s 22(1)(a)(ii)

Confirming s 23 approval to proceed with the catering order as set out in the attachment.

Kind regards

s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au
Sent: Friday, 13 March 2026 4:33 PM
To: s 22(1)(a)(ii) @dfat.gov.au
Cc: s 22(1)(a)(ii) @dfat.gov.au; Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Subject: For Action: Section23 Approval for Catering at the House FOAC Ambassador Rudd Farewell [SEC=OFFICIAL]
Importance: High

OFFICIAL

Dear s 22(1)(a)(ii)

I seek your approval to order catering for the House FOAC Ambassador Rudd Farewell on 18 March 2026. For completeness, the itemized quote is attached.

I request approval for \$3,356.80 USD, including a 20% contingency.

Kind regards

s 22(1)(a)(ii)

Administrative Assistant | Executive Office of H.E. the Hon. Dr. Kevin Rudd AC
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

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Updated: 3/13/2026



Wednesday, March 18, 2026

Building: United States Capitol

Friends of Australia Caucus Ambassador Rudd
Farewell

Room: H-144

EVENT NUMBER: 57992717

BANQUET EVENT ORDER

Account: Embassy of Australia

Sales Manager: s 47F(1)

Contact: s 22(1)(a)(ii)

Phone:

Email: s 22(1)(a)(ii) @dfat.gov.au

Onsite Manager:

Phone: 202-797-3337

Congressional Sponsor: Rep. Michael McCaul

EVENT SUMMARY

Date	Setup Start	Time	Teardown End	Guests	Serviceware
3/18/2026	3:00 pm	5:00 pm – 6:30 pm	7:30 pm	40	China

RECEPTION - FOOD

Qty		Price	Total
	<u>Passed Canapes (5:00pm - 6:30pm)</u> - priced per piece -		
60	Spanakopita (V, NF) Phyllo Envelope filled Spinach & Feta	\$4.75	\$285.00
60	Vegetarian Spring Roll (V, NF) Soy Ginger Dipping Sauce	\$4.50	\$270.00
60	Roasted Lamb Lollipop (DF, GF, NF) Mint Chutney	\$6.00	\$360.00
60	Traditional Cocktail Shrimp (GF, DF, NF) Cocktail Sauce	\$6.00	\$360.00

RECEPTION - BEVERAGES

Qty		Price	Total
40	Cold Beverage Service (4:00pm - 5:00pm) - priced per person - Bottled Water Sparkling Water Assorted Sodas	\$7.50	\$300.00
	Corkage Fee		
12	Wine priced per bottle	\$18.00	\$216.00
1	Beer priced per case	\$35.00	\$35.00

STAFFING

Qty		Price	Total
1	<u>Bartender</u>	\$250.00	\$250.00

A/V

Qty		Price	Total
	A/V Services - Arranged Through Congressional Office - Podium Microphone		

OTHER ITEMS

Qty		Price	Total
40	China Serviceware		
9	Linen Rental - Six Dark Green Rounds - Three Gold Rectangles	\$25.00	\$225.00
2	Votives - dozen	\$10.00	\$20.00

SETUP

- Registration Table Inside Room
- Reception Style: Cocktail Tables
- One Bar
- Podium
- Dark Green Linens on Cocktail Tables - Gold Linens on Bar/Registration Table

BILLING

	Total
Rentals/Floral/Decor	\$245.00
Labor/Staffing	\$250.00
Beverage	\$551.00
Food	\$1,275.00

		Total
Subtotal		\$2,321.00
Gratuity	15.0%	\$310.65
Service Charge	8.0%	\$165.68
Grand Total		\$2,797.33
Amount Due		\$2,797.33

Client Signature

Friends of Australia Caucus Ambassador Rudd Farewell

From: s 22(1)(a)(ii)
To:
Subject: Fwd: Instructions for Accessing the House this Evening [SEC=OFFICIAL]
Date: Wednesday, 18 March 2026 4:36:10 PM
Attachments: [image001.png](#)

OFFICIAL

Has the brief attached

From: s 22(1)(a)(ii) @dfat.gov.au>
Date: Wednesday, March 18, 2026 at 11:22:00 AM
To: s 22(1)(a)(ii) @dfat.gov.au>, "Chris Elstoft" <Chris.Elstoft@dfat.gov.au>, s 22(1)(a)(ii) @dfat.gov.au>, s 22(1)(a)(ii) @dfat.gov.au>, s 22(1)(a)(ii) @austrade.gov.au>, s 22(1)(a)(ii) @defence.gov.au>, s 22(1)(a)(ii) @defence.gov.au>, s 22(1)(a)(ii) @defence.gov.au>, s 22(1)(a)(ii) @dfat.gov.au>, s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: Instructions for Accessing the House this Evening [SEC=OFFICIAL]

OFFICIAL

s 33(a)(iii)

From: s 22(1)(a)(ii)
Sent: Wednesday, 18 March 2026 10:31 AM
To: s 22(1)(a)(ii) @dfat.gov.au>; Chris Elstoft <Chris.Elstoft@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>, s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @austrade.gov.au>; s 22(1)(a)(ii) @defence.gov.au>; s 22(1)(a)(ii) @defence.gov.au>; s 22(1)(a)(ii) @defence.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: Instructions for Accessing the House this Evening [SEC=OFFICIAL]

OFFICIAL

All,

Tonight's House farewell for HOM is from **5:00pm-6:30pm in Room H-144 in the Capitol Building.**

s 47E(d)

s 47E(d)

Let me know if you have any questions.

s 22(1)(a)(ii)

Senior Congressional Liaison Officer | Department of Foreign Affairs and Trade
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

usa.embassy.gov.au | [Twitter](#) | [Facebook](#) | [Instagram](#)



[We acknowledge](#) the Traditional Custodians of Country throughout Australia, and their continuing connection to land, waters and community. We pay our respects to all First Nations peoples, their cultures and to their Elders, past, present and emerging.

From: s 22(1)(a)(ii)
To:
Cc:
Subject: Re: [EXTERNAL] Embassy of Australia - 3.18.26 (H-144) [SEC=OFFICIAL]
Date: Friday, 13 March 2026 2:11:30 PM
Attachments: [image001.png](#)
[image002.jpg](#)

OFFICIAL

I'm thinking for the Senate and House events combined we'll be catering for approx 60-70. s 33(a)(iii)

I'm thinking for simplicity bringing 12 red and 12 white for 24 total (approx 120 glasses) - 6 shiraz, 6 cab sauv (both Y series), 6 rose, 6 Zonte's sauv blanc. Plus 25 bottles of Coopers Pale Ale and a 24 pack of Slim Dusty.

If for some reason we get to the end of the Senate event and we don't have as many left over as I expect to use for the House event, s 33(a)(iii)

s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Friday, March 13, 2026 11:15 AM
To: s 22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au>
Subject: RE: [EXTERNAL] Embassy of Australia - 3.18.26 (H-144) [SEC=OFFICIAL]

OFFICIAL

Hi s 22(1)(a)(ii) in cc)

For completeness, here is a possible list of wine and beer we can contribute for the House FOAC Farewell. (Assuming 50 guests.) If we use this list, it encompasses a nice variety of options as well and we would not need to buy more alcohol.

- Wine: 15 bottles total
 - Red
 - 3 bottles: Zonte's Footsteps Shiraz
 - 4 bottles: Vasse Felix Cab Sauv
 - White
 - 4 bottles: Bidja Sauvignon Blanc

- Rose
 - 4 bottles: The Y Series Rose
- Beer: 63 cans total
 - 24 pack: M8 Slim Dusty Hazy IPA
 - 14 bottles: Cooper's Sparkling Ale
 - 25 bottles: Original Pale Ale

If this works, grateful for advice on if there is any declarations I need to complete to take these from our stock. On Monday, I can pull them aside to a trolley.

Thanks!

Kind regards

s 22(1)(a)(ii)

Administrative Assistant | Executive Office of H.E. the Hon. Dr. Kevin Rudd AC
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

usa.embassy.gov.au | [X](#) | [Facebook](#) | [Instagram](#)



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From: s 22(1)(a)(ii)

Sent: Friday, 13 March 2026 10:28 AM

To: s 22(1)(a)(ii) @dfat.gov.au>

Subject: RE: [EXTERNAL] Embassy of Australia - 3.18.26 (H-144) [SEC=OFFICIAL]

OFFICIAL

Current alcohol inventory from ^{s 22(1)(a)(ii)} Feb 2026 attached!

Kind regards

s 22(1)(a)(ii)

Administrative Assistant | Executive Office of H.E. the Hon. Dr. Kevin Rudd AC
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

usa.embassy.gov.au | [X](#) | [Facebook](#) | [Instagram](#)



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From: s 22(1)(a)(ii) @dfat.gov.au>

Sent: Friday, 13 March 2026 9:47 AM

To: s 22(1)(a)(ii) @dfat.gov.au>

Subject: Fwd: [EXTERNAL] Re: Embassy of Australia - 3.18.26 (H-144) [SEC=OFFICIAL]

OFFICIAL

Can you contact the caterer and get this ball rolling this morning? We will need estimate for 30-40 people. Also very important to know if better to overestimate or underestimate at this point because we still have a lot of outstanding rsvps. Thanks

s 47F(1)

From: capitalcravingsdc.com>

Date: Thursday, March 12, 2026 at 6:14:11 PM

To: s 22(1)(a)(ii) @dfat.gov.au>

Cc: s 47F(1) apitalcravingsdc.com>, s 47F(1)

s 47F(1) capitalcravingsdc.com>

Subject: [EXTERNAL] Re: Embassy of Australia - 3.18.26 (H-144)

CAUTION: This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Hi s 22(1)(a)(ii)

Thank you for requesting catering for your upcoming event!

I have attached our [Catering Menu](#) here for review along with an [Order Form](#) that will help you walk you through some of the information I would need from you to get your event setup. We would need your order form to be submitted by end of day tomorrow to confirm the order. From there we will still be able to make adjustments up until three days prior to the event, especially to the guest count.

I have looped in your s 47F(1) , here. Kindly reply all to ensure your message is received and feel free to reach out to Isabelle if you have any questions!

Best,
s 47F(1)

From: Tripleseat <noreply@tripleseat.com>

Date: Wednesday, March 11, 2026 at 1:40 PM

To: s 47F(1)

Subject: [Tripleseat] - [United States Capitol] New Event Lead, 3/18/2026, 5:00 PM to 6:30 PM



www.tripleseat.com



Hello,

View the Lead:

<https://capitalcravingsbytcma.tripleseat.com/leads/50871912>

Name:

s 22(1)(a)(ii)

Location:

United States Capitol

Date:

Wed, Mar 18, 2026

Number of People:

45

Time:

5:00 PM - 6:30 PM

Lead Source:

Housenet

Company:

Embassy of Australia

[Check our latest blog post here!](#)

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300 Baker Ave., Suite 160 Concord, MA 01742

|

Note: Add @tripleseat.com to your safe-senders list to ensure you receive our messages.
Click here to [unsubscribe](#) or manage your email preferences.

From: s 22(1)(a)(ii)
To:
Cc:
Subject: Re: [EXTERNAL] Re: Embassy of Australia - 3.18.26 (H-144) [SEC=OFFICIAL]
Date: Friday, 13 March 2026 10:43:19 AM
Attachments: [18 March FOAC Farewell USHR Catering.pdf](#)
[Outlook-luzex1bj.gif](#)
Importance: High

OFFICIAL

Hi s 22(1)(a)(ii)

I have attached a catering form. I will give a call to talk through any details as I realize we are getting short on time before a final contract is signed.

Thanks
s 22(1)(a)(ii)

Senior Congressional Liaison Officer | Department of Foreign Affairs and Trade
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

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s 22(1)(a)(ii)



Client Information	
Contact Name	s 22(1)(a)(ii)
Contact Email	
Direct Phone	s 22(1)(a)(ii)
Cell Phone	

Organization	The Embassy of Australia
Billing Address	1601, Massachusetts Ave, NW, Washington, DC 20036
	1601, Massachusetts Ave, NW, Washington, DC 20036

Event Information	
Name of Event	Friends of Australia Caucus Ambassador Rudd Farewell
Event Date	18 March 2026
Secured Event Room	H-144
Congressional Room Sponsor	Representative Michael McCaul (R-TX)

Number of Guests (See final guest policy)	40
Room: Total Time Reserved	s 47F(1)
Event Start Time	5:00 PM
Event End Time	6:30 PM
Event Budget	TBA

Food & Beverage Selection	
Name of food package or a la carte selections	spanakopita
	vegetarian spring rolls
	shrimp cocktail
	lamb lollipops
Beverages	water and soda

Equipment		
Presentation (select one)	Plated	<input type="checkbox"/>
	Buffet	<input type="checkbox"/>
	Passed	<input checked="" type="checkbox"/>
	Bagged Lunch	<input type="checkbox"/>
	Passed & Buffet	<input type="checkbox"/>
	Other:	<input type="checkbox"/>
Serviceware (select one) (required)	Eco-Friendly Disposables	<input type="checkbox"/>
	China	<input type="checkbox"/>

Registration Table	Set up in hallway outside of the room	<input type="checkbox"/>
	Set up inside of the room	<input checked="" type="checkbox"/>
	No registration needed	<input type="checkbox"/>
Room Setup <i>Include diagram if desired</i> Be advised that all rooms do not have the capacity to accommodate all of the setups listed; therefore, the setup that you select may have to be altered to fit in the room you reserved.	Head Table	<input type="checkbox"/>
	Rounds of 10	<input type="checkbox"/>
	Rounds of 8	<input type="checkbox"/>
	Theatre: Rows of chairs only	<input type="checkbox"/>
	Classroom: Rectangle tables, chairs only on one side	<input type="checkbox"/>
	Hallow Square: Rectangle tables with open center	<input type="checkbox"/>
	Conference: Rectangle tables with a closed center	<input type="checkbox"/>
	U-Shaped: Rectangle tables, seating on outside only	<input type="checkbox"/>
	Reception Style: Includes cocktail tables	<input checked="" type="checkbox"/>
Other Setup Needs (briefly describe)	podium with mic	

Audio Visual Needs	podium and mic
Will you need flowers?	maybe
Arrangements begin at \$100 each	
Is there a color or theme for the linens at your event? Standard Linens available at no charge Specialty Linens available for \$25 each	dark green and gold, if possible

To ensure adequate preparation, a guarantee of the number of persons attending your event is required by 11am, three business days prior to the event start date. You will be charged for the guarantee or the actual guest count served, whichever is greater. After this time we will be unable to reduce your guest count. Thank you in advance for your cooperation and understanding.

RHOB Room 2039
202-225-1403
catering@capitalcravingsdc.com

From: s 22(1)(a)(ii)
To: [Jennifer Mason](#); [Chris Elstoft](#)
Cc: s 22(1)(a)(ii)
Subject: RE: FOAC [SEC=OFFICIAL]
Date: Wednesday, 25 February 2026 5:04:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[Rudd-Senate Farewell Invitation List.docx](#)

OFFICIAL

Still finalizing the additional House invitations beyond the FOAC list, but the invitation list for the Senate is attached.

s 22(1)(a)(ii)

From: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Sent: Wednesday, 25 February 2026 4:39 PM
To: s 22(1)(a)(ii) @dfat.gov.au; Chris Elstoft <Chris.Elstoft@dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au
Subject: RE: FOAC [SEC=OFFICIAL]

OFFICIAL

Hi Chris

We'd love it if you were able to come down for the FOAC events. The Senate one is 4:30-6pm on 17 March, and the House one is at the same time on 18 March. s 22(1)(a)(ii) can you please share our invite lists for both events, as they're longer than the FOAC member lists.

We also have HOM residence dinners both nights with Congressional reps and could keep you in mind for those as well. Particularly if Reps from your patch are attending.

Kind regards

Jen

From: s 22(1)(a)(ii) @dfat.gov.au
Sent: Wednesday, 25 February 2026 3:33 PM
To: Chris Elstoft <Chris.Elstoft@dfat.gov.au>
Cc: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Subject: RE: FOAC [SEC=OFFICIAL]

OFFICIAL

Yes. They are Sens Dick Durbin (D-IL) and Dan Sullivan (R-AK). s 33(a)(iii)

From: Chris Elstoft <Chris.Elstoft@dfat.gov.au>
Sent: Wednesday, 25 February 2026 3:14 PM
To: s 22(1)(a)(ii) @dfat.gov.au
Cc: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Subject: RE: FOAC [SEC=OFFICIAL]

OFFICIAL

Thanks s 22(1)(a)(ii) are there chairs in the senate also?

Chris Elstoft

Consul-General
Australian Consulate-General Chicago
123 N Wacker Drive, Suite 1330
Cell: s 22(1)(a)(ii)
[Australia in the USA \(embassy.gov.au\)](http://embassy.gov.au)

From: s 22(1)(a)(ii) @dfat.gov.au
Sent: Wednesday, 25 February 2026 2:10 PM
To: Chris Elstoft <Chris.Elstoft@dfat.gov.au>
Cc: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Subject: RE: FOAC [SEC=OFFICIAL]

OFFICIAL

Hi Chris,

I've attached the current FOAC list and below is the invitation sent out by the co-chairs at the beginning of the Congress. Andy Barr stepped down last year s 33(a)(iii)

He was replaced by Rep Michael McCaul (R-TX).

His FOAC liaison staffer s 47F(1)

We are always happy to add more like-minded members!

Please let me know if you need anything else.

s 22(1)(a)(ii)

s 33(b)

s 33(b)

From: Chris Elstoft <Chris.Elstoft@dfat.gov.au>
Sent: Wednesday, 25 February 2026 2:41 PM
To: s 22(1)(a)(ii) @dfat.gov.au
Cc: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Subject: FOAC [SEC=OFFICIAL]

OFFICIAL

Hi s 22(1)(a)(ii)

Could you pls share with me some papers on the FOAC:

- Current list of members
- the letter from the chairs, inviting membership
- s 33(a)(iii)

I'm thinking about coming down for the meeting in March, and also making plans for travels for the rest of the year, and these trips are often an opportunity to pitch FOAC to members.

Regards

Chris

Chris Elstoft

Consul-General
Australian Consulate-General Chicago
123 N Wacker Drive, Suite 1330

Cell: s 22(1)(a)(ii)

[Australia in the USA \(embassy.gov.au\)](http://embassy.gov.au)

From: s 22(1)(a)(ii)
To: [Chris Elstoft](#); [Jennifer Mason](#); s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii)
Subject: RE: FOAC attendance [SEC=OFFICIAL]
Date: Tuesday, 17 March 2026 9:39:59 PM

OFFICIAL

Thanks, you're set Chris.

Best regards,

s 22(1)(a)(ii)

Social Secretary

s 22(1)(a)(ii)

From: Chris Elstoft <Chris.Elstoft@dfat.gov.au>
Sent: Tuesday, 17 March 2026 4:49 PM
To: Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>
Cc: s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>
Subject: Re: FOAC attendance [SEC=OFFICIAL]

OFFICIAL

None

From: "Jennifer Mason" <Jennifer.Mason@dfat.gov.au>
Date: Tuesday, March 17, 2026 at 1:24:35 PM
To: "Chris Elstoft" <Chris.Elstoft@dfat.gov.au>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>
Cc: s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>; s 22(1)(a)(ii) <[s 22\(1\)\(a\)\(ii\)@dfat.gov.au](mailto:s22(1)(a)(ii)@dfat.gov.au)>
Subject: RE: FOAC attendance [SEC=OFFICIAL]

OFFICIAL

s 22(1)(a)(ii)

Great! Any dietaries? Copying (this is for tomorrow night dinner Wednesday 18 March for HFAC members).

From: Chris Elstoft <Chris.Elstoft@dfat.gov.au>

Sent: Tuesday, 17 March 2026 1:25 PM

To: Jennifer Mason <Jennifer.Mason@dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>

Cc: s 22(1)(a)(ii)

@dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>;

s 22(1)(a)(ii)

@dfat.gov.au>

Subject: Re: FOAC attendance [SEC=OFFICIAL]

OFFICIAL

Yes please and thanks, if there's room.

Chris

From: "Jennifer Mason" <Jennifer.Mason@dfat.gov.au>

Date: Monday, March 16, 2026 at 8:54:10 PM

To: "Chris Elstoft" <Chris.Elstoft@dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>

Cc: s 22(1)(a)(ii)

@dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>; s 22(1)(a)(ii)

@dfat.gov.au>

Subject: Re: FOAC attendance [SEC=OFFICIAL]

OFFICIAL

Hi Chris

Great news! If you're staying overnight in DC, would you like to join us for dinner at the Residence Wednesday night? It's one of HOM's farewells with 10 House Foreign Affairs members. One is s 33(a)(iii).

Dinner is at 7pm. s 22(1)(a)(ii) will send you the HOM brief.

Kind regards

Jen

From: "Chris Elstoft" <Chris.Elstoft@dfat.gov.au>

Date: Monday, March 16, 2026 at 6:10:31 PM

To: "Jennifer Mason" <Jennifer.Mason@dfat.gov.au>; "s 22(1)(a)(ii)

@dfat.gov.au>; "s 22(1)(a)(ii)

@dfat.gov.au>

Cc: "s 22(1)(a)(ii)

@dfat.gov.au>

Subject: FOAC attendance [SEC=OFFICIAL]

OFFICIAL

s 22(1)(a)(ii)

s 22(1)(a)(ii)

So at this stage, I'm just looking to attend whatever events you have on Wednesday for FOAC. Welcome details when you have them, including guest list so I know who to hunt down. Pls copy s 22(1)(a)(ii)

Good luck for Tuesday and Wednesday- a couple of big days for the team.

Regards

Chris

From: s 22(1)(a)(ii)
To:
Subject: RE: House FOAC Invitation List [SEC=OFFICIAL]
Date: Monday, 2 March 2026 12:09:13 PM
Attachments: [119th Congress Friends of Australia Caucus.docx](#)
[image001.png](#)

OFFICIAL

s 22(1)(a)(ii)
Last chance for additions, folks! is preparing the House invitations today.
Huge thanks!

From: Jennifer Mason <Jennifer.Mason@dfat.gov.au>
Sent: Friday, 27 February 2026 12:10 PM
To: s 22(1)(a)(ii) @dfat.gov.au
Subject: FW: House FOAC Invitation List [SEC=OFFICIAL]

OFFICIAL

Just a reminder to please take a look at the list below and send through anyone we're missing.

From: s 22(1)(a)(ii) @dfat.gov.au
Sent: Wednesday, 25 February 2026 4:57 PM
To: s 22(1)(a)(ii) @dfat.gov.au
Subject: House FOAC Invitation List [SEC=OFFICIAL]

OFFICIAL

All,

Like the Senate FOAC farewell event for HOM, I'm sorting out the list for the House FOAC farewell. Invitations will go to the 100 FOAC members (see attached list). I have drafted up a list of additional House invitations. Please let me know if I've inadvertently added someone or forgotten anyone. Thanks

Members HOM has met:
s 33(a)(iii)

s 33(a)(iii)

s 33(a)(iii)

s 22(1)(a)(ii)

Senior Congressional Liaison Officer | Department of Foreign Affairs and Trade
Embassy of Australia

s 22(1)(a)(ii)

1601 Massachusetts Avenue NW, Washington DC 20036-2273

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s 33(a)(iii)

s 22(1)(a)(ii)

OFFICIAL

OFFICIAL

From: s 22(1)(a)(ii)

Sent: Tuesday, 17 March 2026 11:39 AM

To: s 22(1)(a)(ii)

[@dfat.gov.au](mailto:dfat.gov.au)

s 47F(1)



Friends of Australia Caucus Farewell Reception Ambassador Kevin Rudd

Please join the Co-Chairs of the House Friends of Australia
Representative Joe Courtney and Representative Michael
for a farewell reception for
The Hon. Dr. Kevin Rudd AC
Australia's Ambassador to the United States

Wednesday March 18, 2026
5:00pm-6:30pm
Room H-144, The Capitol Building

Please RSVP Here

This invitation is for the Member and is non-transferable.
When you are registering on their behalf, please use their name and the
the email address is identical to the one at which you have received

If you experience any trouble registering, please contact
[s 22\(1\)\(a\)\(ii\)](#) [@dfat.gov.au](mailto:dfat.gov.au)

EVENT BRIEF: HOM FAREWELL MORNING TEA

DETAILS

Nature of event	HOM farewell event with staff
Date	17 April 2026
Time	11:00-12:30
Venue	Julia Gillard Auditorium
Host	Jason Robertson, DHOM Jen Mason, Minister-Counsellor (Congressional) will present the Ambassador's Award recipients to HOM
Purpose of engagement	Farewell Ambassador Rudd and Ms Rein and recognise staff contributions during HOM's posting
Event lead	s 22(1)(a)(ii) Deputy SAO
Handling note	Commissary has agreed to cover refreshments cost (no use of DFAT funds).

ATTENDEES

Total number of attendees	All Washington staff and spouses invited – approximately 120 usually attend.
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RUNNING ORDER

Timing	Outline of movements / activities / program
11:00	Morning tea for staff and families.
~11:20	<i>HOM arrives</i>
11:20	<p>Opening remarks by DHOM</p> <ul style="list-style-type: none"> • Call everyone into the auditorium • Outline program (Presentation of Ambassador's Awards; HOM and TR to speak; final chance for KR and TR to mingle with staff; finish with an Embassy photo in the auditorium) • Ask awardees to make their way forward • Hand over to Jen
11:25	<p>Presentation of Ambassador's Awards (Jen to MC)</p> <ul style="list-style-type: none"> • See separate notes
11:50	DHOM note of thanks to HOM and Ms Rein
12:00	Remarks by HOM and Ms Rein
12:20	<p>DHOM final remarks</p> <ul style="list-style-type: none"> • Presentation of gifts • Presentation of GSD • Remind staff to stay for the photo at ~12:30
~12:30	Embassy staff photo (and chance for staff to have a photo with KR/TR)
~12:30	End

Ambassador's Award recipients

Team awards
s 22(1)(a)(ii)

Individual awards
s 22(1)(a)(ii)